

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

April 1, 2009

1. CALL TO ORDER

The regular meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, April 1, 2009, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, California 94534-3197, by Board President A. Marie Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Young, Student Trustee David Brannen requested that Mr. Preston Barker, a student at Solano College, lead those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

A. Marie Young, President
Denis Honeychurch, J.D., Vice President
James M. Claffey
Pam Keith
*Phil McCaffrey
Vacant – Area #1
Rosemary Thurston
David R. Brannen, Student Trustee
Dr. Robert Jensen, Interim Secretary

**Arrived after roll call.*

Members Absent:

Special Trustee Tom Henry

Others Present:

Ross Beck, Director of Public Relations, Marketing and Communications
Richard Christensen, Ed.D., Director, Human Resources
Jay Field, Vice President, Technology and Learning Resources
Robin L. Steinback, Ph.D., Vice President, Academic Affairs
Lisa J. Waits, Ed.D., Vice President, Student Services
Judy Spencer, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Board President Young reported that Dr. Robert Jensen requested to modify the order of business by moving 9.(a) Solano District Scout House Donation; 10.(d) Banner Recovery Project Overview, and 10.(e) Solano Transportation Authority and the North Connector Improvement Project Mitigations, to the Superintendent's Report.

Moved by Trustee Keith and seconded by Trustee Thurston for approval of the Agenda as modified. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Young recognized Ms. Mary Mazzocco, Journalism Instructor, who requested to comment on *The Tempest* Students.

Instructor Mazzocco announced that *The Tempest* brought home five awards from the state convention of the Journalism Association of Community Colleges this past weekend. In the mail-in competition of articles published last semester, Nate Johnson won first place in critical review; Natasha Nazzal won fourth place in opinion story, and Peter Fournier won honorable mention in sports game story. In the on-the-spot competitions in Sacramento, Kris Jones won second place in news writing, and Ashley Stipes won third place in feature writing. The College also had students compete in sports writing, critical review, page design, and broadcast news writing.

The three-day convention brought together more than 50 community colleges and almost 600 delegates from as far north as Shasta and as far south as San Diego. Marjie Lundstrom of the *Sacramento Bee*, an investigative reporter and recent winner of a James Madison Freedom of Information Award from the NorCal Society of Professional Journalists, was the keynote speaker.

The audience gave a congratulatory applause to those students recognized in the audience and the Journalism program at large. Board President Young thanked Ms. Mazzocco for her comments.

Board President Young recognized Mr. David Ewing, a Solano College student, who requested to comment on the Solano College Theater program.

Mr. Ewing began by thanking the Board for their time and support of the theater department. Mr. Ewing is a directing major and a second-year student at the college. He stated that faculty have changed his life and "begged" the Board to keep the department going. Mr. Ewing stated he has been accepted at U.C. Santa Barbara, where he will continue his education. "The Solano College Theater program is special," he said. It prepares students for every aspect of the theater, from dance, to voice, to scene work, to name only a few opportunities. Mr. Ewing concluded by stating the program has offered him so much and hopes it will continue to be around for many future students to enjoy as well.

Board President Young thanked Mr. Ewing for his comments.

Trustee McCaffrey arrived at 7:20 p.m.

Board President Young recognized CTA President Tom Grube, who requested to comment on the Governing Board Code of Conduct.

CTA President Grube began by stating that the Executive Board of the Solano College Faculty Association applauds the Governing Board's efforts in drafting and passing the Governing Board Code of Conduct. The faculty recognize this as a great step forward in the Board's efforts to prevent future actions that are similar to those which the Accrediting Commission has noted were inappropriate. We thank you for the obvious improvement in the collegial atmosphere that has been evident at Governing Board meetings in 2009. CTA will discourage its members from engaging in inappropriate contact and conversations with the Governing Board, which might enable or encourage Trustees to engage in actions that will violate this Code.

Board President Young thanked Mr. Grube for his comments.

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC)

Ms. Lillian Nelson, ASSC President, reported that:

--both she and Student Trustee Brannen have served on the S/P Search Advisory Committee.

--there was an assembly held today for student elections. Elections will begin on Monday, April 6, for four days. On Friday, the 10th, they should know who the new Governing Board Student Trustee will be.

--April 22 is Earth Day. The students are planning activities to make the campus community aware of recycling opportunities and how to be good to our earth.

--Solano Daze will be held the last week of April, with a BBQ on Tuesday of that week.

--ASSC is going to sponsor a Safe Quest event on campus April 30, "Walk in Silence No More." Since April is domestic violence month, the students want to make the campus community aware of this important social issue.

(b) Academic Senate

Dr. Jeff Lamb, Academic Senate President, distributed a copy of the March 2009 issue of *SenateRostrum*, an Academic Senate for California Community Colleges Newsletter.

Dr. Lamb reported that:

--he was not able to assist Dr. Steinback in presenting the Show Cause Report on Monday (March 30) and thanked her for assuming this task without him. There was an incredible collaboration and hard work that went into the writing, editing, evidence collection, and organization and printing of the report, and the fact that we were able to turn it in a day early is nothing short of amazing. Dr. Lamb stated that watching everyone work so hard for a common

goal was really something, and thanked the Board for their contributions to the final report and for being active in the process.

--next week, the working groups will come together for input on the pre-writing, writing and post-writing phases. The College is very much aware that this is the very beginning, not the end. The working group participants will have valuable input on what the College can do to “live the Standards.” While the report will hopefully get us off Show Cause, it most certainly will not remove ACCJC sanctions. Dr. Lamb stated he firmly believes that the working groups will have ideas that can be turned into action plans that will help us move the College to a better place. We must all keep our eyes on the future and continue to challenge who we are and what we need to do to improve quality teaching and learning.

--that this Thursday, Friday, and Saturday, (April 2-4, 2009) will be an opportunity for the College to host the “California Learning Communities Consortium 2009 Curriculum Retreat.” Our own Brad Paschal, Learning Communities Coordinator, has been the lead organizer at Solano and has done a remarkable job. Many of our faculty and staff will be attending and/or presenting at this retreat.

--the next Senate meeting will include items on study abroad, basic skills, learning communities, in addition to plans for our tenure reception, faculty of the year award, and a discussion of the duties and responsibilities of Senate officers.

Board President Young, on behalf of the Board, thanked Dr. Lamb for the lead role he played in the preparation of the Accreditation Report.

The full and complete report by Dr. Lamb to the Board is available on the Academic Senate blog at www.sccsenate.blogspot.com.

(c) Shared Governance Council

Dr. Richard Christensen, Director of Human Resources, reported that the Shared Governance Council met on March 25, 2009, and the only agenda items were the Accreditation Show Cause Report, the Accreditation School Closure Report, and the proposed budget reduction matrix.

(d) Superintendent

Dr. Robert Jensen, Interim Superintendent/President, reported that the Board members were given the final copy of the Show Cause Report, with the majority of the Board-recommended changes incorporated, as well as the final School Closure Report (as approved at the March 30, 2009, Special Board Meeting), which was delivered to the ACCJC on March 31. Dr. Jensen indicated he recently spoke with Dr. Beno, and it appears we will have a team visit toward the end of April, comprised of a Team Chair and three members.

- Solano District Scout House Donation - Formerly Item 9.(a)

Dr. Jensen called upon Charles Shatzer, Interim Executive Director of the Educational Foundation, to make a special introduction.

Interim Director Shatzer announced it was his pleasure to announce the donation of \$30,000 by the Solano District Scout House Association to the Solano Community College Educational Foundation for the establishment of permanent scholarships.

Interim Director Shatzer stated that in 1971, a group of scout leaders in Vacaville organized the Solano District Scout House Association, to pursue the development of a meeting place for the city's Boy Scouts. Over the years, the mission of this group has changed and broadened to be able to help individuals and troops needs of the Trailblazer Scouting District. Tonight, the Solano District Scout House Association is making a donation to the College for the establishment of a permanent scholarship for the benefit of Scouts seeking to further their education at Solano College.

On behalf of the College and our Governing Board, Mr. Shatzer expressed great appreciation for this very generous donation that will benefit current and many future Solano College students and recognized Mrs. Anita Johnson, Committee Chair; and the following members of the committee: Mr. Earl Johnson, Mr. and Mrs. Dave and Buff Fleming; Mr. and Mrs. Len and Marge Hartnett; Mr. and Mrs. John and Jetta Burnett; and Mr. and Mrs. John and Delores Orcher, who will present the check for \$30,000 to the Solano Community College Educational Foundation for the establishment of a permanent scholarship benefiting Scouts seeking to further their education at Solano College. The goal is to grant two \$750 scholarships each year.

Ms. Rhuenette Alums, President of the Educational Foundation, accepted the generous donation on behalf of the College.

Board President Young thanked the Solano District Scout House Association for this very generous donation.

Moved by Trustee McCaffrey and seconded by Trustee Thurston to accept the donation of \$30,000 by the Solano District Scout House Association to the Solano Community College Educational Foundation for the establishment of permanent scholarships. The motion carried unanimously.

- Solano Transportation Authority and The North Connector Improvement Project Mitigations - Formerly Item 10.(e)

Dr. Robert Jensen, Interim Superintendent/President, introduced Ms. Janet Adams, Deputy Executive Director of the Solano Transportation Authority, who gave a PowerPoint presentation on the proposed North Connector Project to provide congestion relief and a local alternative to Interstate 80 for the Green Valley/Suisun Valley area in Solano County. Ms. Adams explained the planned mitigation measures and proposed parking improvements on District property near the softball field.

Trustee Claffey asked if there was a plan to turn the four-lane roadway being constructed into toll lanes. Ms. Adams responded that there had been discussions, but the STA does not have approval for any such implementation.

Vice President Honeychurch asked if there had been a cost analysis of the 22 parking slots to be constructed on the College campus versus the land purportedly valued at \$22,000. Ms. Adams stated the STA took the plans of the sports complex and valued the land equal to the land on the other side of Suisun Creek.

Trustee Claffey asked if there had been an independent appraisal for the cost of the land, and Ms. Adams responded that they have an appraisal on the other side of Suisun Creek and used that as a basis for the value of the land on Solano property.

This item is expected to come back for approval at a future Board Meeting. A copy of the full and complete PowerPoint presentation is available for review in the Office of the Superintendent/President and the Office of Administrative and Business Services.

- Banner Recovery Project Overview - Formerly Item 10.(d)

Vice President Jay Field, Technology and Learning Resources, together with Dr. Don Mourton, Banner Project Manager, presented to the Board an informational PowerPoint on the Banner Recovery Project.

The purpose of the Banner recovery plan is to implement new functionality, and review, revised and modify current processes in the Banner administrative systems and auxiliary enhancements to comply with California community Colleges Banner “industry standards” and business process requirements of the College.

The process will be to develop measurable objectives based on the goals of the recovery plan and define recovery objectives and needs, set timelines for recovery, define staffing requirements, and develop a consulting schedule.

Vice President Field stated that completion of the recovery of all Banner administrative systems is expected to be by the end of December 2009, and to have all auxiliary enhancements operational with a plan for completion by December 2009, with progress updates provided to the Board every other month.

Organizational Structure and Resources:

- Develop an operational team structure which defines team mission and responsibility for system and enhancement recovery. To implement this plan, staff must be assigned to the project.
- Administrative leadership must be charged with the task and both be provided the necessary time to carry out the project.
- Develop a consultant schedule with vendors to train and assist with implementation.
- These consultants must be experienced with California Community Colleges Banner requirements.

Projected Costs:

- There are a number of considerations which need to be addressed in determining the cost for the recovery project.

- The current operations at Solano Community College within Banner are a mixture of duplicate processes, incomplete and incorrect implementation, and inaccurate data and reports that provide false and incorrect responses.
- The workflows and processes surrounding the use of the Banner system are not efficient and do not use “industry best practices.” It is plausible to suggest that the accurate reporting of data will result in better planning and reporting, which often reduces costs and increases revenue.
- Currently, the costs are estimated at approximately \$500,000.
- These costs are spread over two budget years (2008-09 and 2009-10). Within this estimate are the following projected costs:
 - Consulting \$300,000 (SunGard, SIG)
 - Programming/DBA Assistance \$100,000
 - Installation \$40,000
 - Project Manager – half-time for nine months \$60,000
 - These costs do not include the upgrade to 8.1 for the 2009-10 budget year.

Goals:

The goals of this recovery project will provide a coordinated, integrated approach across the College system and provide for access to information which enables staff to make decisions based on current and accurate information. This system will also serve the needs of the students enrolled at the College by providing them with the information necessary to make the best educational, personal, and career decisions for their life goals.

As part of the implementation, the following benefits will be realized. The system will:

- Identify and maintain the current critical functionality of each area.
- Identify process improvements that minimize the amount of paper forms and documents while retaining sufficient and authenticated levels of approval to satisfy requirements of audit and control.
- Identify possible productivity gains through simplified processes, workflow, online help and documentation.
- Improve data capture, such as smart cards and online entry, and other implementations of information technology.
- Emphasize improved services to students and faculty.
- Be student centered.
- Use Luminis technologies as the primary means of communicating.
- Emphasize the importance and value of information for decision making and management.
- Include readily accessible information through online reports and ad hoc queries as an integral component of the design of the system.
- Support the concept of “just in time” information so that decision makers and staff can readily access the information needed to make decisions in a timely manner.
- Employ push technologies so that essential information is easily made available, as appropriate, to students, managers, and staff.
- Provide students with adequate information to allow them to make reasoned decisions and take a more active role in their education.

- Incorporate sufficient security to protect the rights of individuals from unreasonable or inappropriate access to personal information.

Vice President Field identified the Banner recovery organizational structure comprised of organizational chairs and identified members of the teams, together with a Banner recovery percent of completion for the current core. A Banner recovery percent of completion for the auxiliary enhancements (current and future) was identified as well.

Trustee Keith asked Dr. Mourton why Banner will work this time and not last time. Dr. Mourton explained that there are a number of differences this time that will make it successful. Our staff is more knowledgeable than before. When this project originally began, the College didn't have all the knowledge and information it needed to get the work done. We now know what processes are working and which are not. We have a better understanding of what needs to be done in a coordinated effort. Dr. Mourton stated he has managed numerous projects such as this and has seen them through from start to finish.

Dr. Jensen stated that regular reports will be given to the Board on the progress of the Banner recovery project, together with updates costs.

A copy of the PowerPoint presentation is available for review in the Office of the Superintendent/President and the Office of the Vice President of Technology and Learning Resources.

- ***Bond Update***

David Froehlich, Director of Facilities, stated to the Board that he is looking forward to his responsibilities as the new Director of Facilities, and reported on the Measure G Bond projects as follows:

Building 1400

Installation of fixtures and shelving in the Bookstore is in progress. New furniture installation will begin April 2 in the Bookstore, student dining area and other ASSC areas, including the main lobby.

Building 100

Removal of asbestos abatement materials is in progress. This work is scheduled to be completed by April 10. The pre-bid conference was held April 1 for the interim remodel of the building.

Building 1700A – Gymnasium

Construction is complete and the minor punch lists items are in progress.

Building 1700B – Adaptive P.E.

Construction is approximately 98% complete. The building is occupied and in use.

New Vacaville Center

The structural steel has been delivered to the site. Erection of the structural steel will start this week. Work on the storm and sanitary sewer is ongoing.

Athletic Fields (Soccer/Softball/Baseball)

- Soccer – The field work is complete. The ramada structure and synthetic play surface installation will be completed during spring break.
- Softball – The dugout work is in progress. Temporary dugouts are in use. Final finish landscaping will be installed when the irrigation controller is installed. The field is in use for game.
- Baseball – The field is in use for games. Minor outstanding issues (fencing in the left field corner re-installation, and Falcons lettering to be painted on the halo near home plate).

Mr. Froehlich reported that the electrical power outage repair has gone well. The final work will occur over spring break. This will bring our electrical system into the 21st century.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

- (a) Minutes for the March 18, 2009 Meeting

Human Resources

- (b) Employment – 2008-09; Gratuitous Service; Summer 2009 Four-Day, Ten-Hour Work Schedule; Resignation to Retire; Employment 2009-10; Requests for a Reduced Workload

Administrative and Business Services

- (c) Warrant Listings

Student Trustee Brannen requested the removal of Item 7.(b) Consent Calendar – Human Resources (Employment 2009-10).

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Consent Agenda as amended. The motion carried unanimously with removal of 7.(b).

8. ITEMS REMOVED FROM CONSENT AGENDA

Student Trustee Brannen referred to page 3 of Item 7.(b) - Employment 2009-10, and asked why students workers, who were performing work as registration aides, were laid off last month and fifteen new short-term, temporary and substitute assignments are being recommended. Student Trustee inquired if this was cost effective. Dr. Waits responded that we have a vacancy in this area and that we are about to come upon our heavy student registration period. She stated further that we will be bringing back the student workers. Registration is May 4.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve Item 7.(b). as presented. The motion carried unanimously.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent/President

(a) Solano District Scout House Donation

This item was moved and discussed under the Superintendent's Report.

Administrative and Business Services

(b) Proposed Extension of Food Services Agreement with Fresh & Natural, Inc.

Dr. Richard Christensen, Director of Human Resources, presented the proposed extension of food services agreement with Fresh & Natural, Inc. The current agreement expires on June 30, 2009. This is the last agreement extension the District will issue for a Request for Proposal during the 2009-10 year. This extension will commence on July 1, 2009 and expire on June 30, 2010.

Moved by Trustee Keith and seconded by Trustee McCaffrey to approve the proposed extension of Food Services Agreement with Fresh & Natural, Inc., effective July 1, 2009 through June 30, 2010, with all terms and conditions remaining the same. The motion carried unanimously.

(c) Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2009-2010; the Issuance and Sale of a 2009-2010 Tax and Revenue Anticipation Note Therefore and Participation in the Community College League of California Tax and Revenue Anticipation Notes Program, Resolution No. 08/09-30

Dr. Robert Jensen, Interim Superintendent/President, presented the resolution authorizing and approving the borrowing of funds for fiscal year 2009-10; the Issuance and Sale of a 2009-2010 Tax and Revenue Anticipation Note Therefore and Participation in the Community College League of California Tax and Revenue Anticipation Notes Program. The TRAN will be issued through a statewide financing program sponsored by the Community College League of California.

The purpose of the temporary borrowing is to increase available cash balances, which provide operating funds to cover cash shortfalls during the state budget crisis. The District anticipates a shortfall due to the state deferring \$340 million in apportionment funding from January, February, March, and April to be repaid in July.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the Resolution Authorizing and Approving the Borrowing of Funds for Fiscal Year 2009-2010; the Issuance and Sale of a 2009-2010 Tax and Revenue Anticipation Note Therefore and Participation in the

Community College League of California Tax and Revenue Anticipation Notes Program, Resolution No. 08/09-30 as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – David R. Brannen concurred.

AYES – Trustee Claffey, Trustee Thurston, Trustee Keith, Vice President Honeychurch, Trustee McCaffrey, and President Young

NOES – None

ABSENT – Vacancy, Area #1

(d) Proposed Agreement with tBP/Architecture to Update Final Project Proposal for Building 100

Mr. David Froehlich, Director of Facilities, presented the proposed agreement with tBP/Architecture to update the final project proposal for Building 100. The Board approved the FPP for Building 100 at its July 16, 2008 meeting, and the District obtained the services of tBP/Architecture to prepare the original FPP. Staff requests to retain the firm to make changes and updates to the document to keep it competitive and then resubmit it to the Chancellor's Office no later than July 1, 2009. The cost proposal from tBP/Architecture to perform the update is \$4,000. Funding for this scope of work is from Measure G because it is related to the overall development of the building and one of the identified Bond projects.

Moved by Vice President Honeychurch and seconded by Trustee McCaffrey to approve the proposed agreement with tBP/Architecture to update the final project proposal for Building 100 for \$4,000. The motion carried unanimously.

(e) Revision to the 2008-09 District Budget – Decrease in General Fund Budget, Resolution No. 08/09-31

Ms. Susan Rinne, Interim Director of Fiscal Services, presented a revision to the District's 2008-09 General Fund Unrestricted Budget, and provided further details on the budget deficit. Resolution No. 08/09-31 addresses the decrease in the fund balance of \$1,678,617 due to state reductions to the revenue and increased project costs to the expenditures.

Dr. Jensen stated this resolution is a summary of the informational presentation given to the Board March 18, 2009.

Moved by Vice President Honeychurch and seconded by Trustee McCaffrey to approve the revision to the 2008-09 District Budget, Resolution No. 08/09-31, as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – David R. Brannen concurred.

AYES – Vice President Honeychurch, Trustee Keith, Trustee Thurston, Trustee McCaffrey, Trustee Claffey and President Young

NOES – None

ABSENT – Vacancy, Area #1

(f) Revision to the 2008-09 District Budget – Transfer Between Major Object Codes, Resolution No. 08/09-32

Ms. Susan Rinne, Interim Director of Fiscal Services, presented a revision to the 2008-09 District Budget, transfers between major object codes, Resolution No. 08/09-32, and provided further details on the budget deficit. Resolution No. 08/09-32 addresses the net transfer between major object expenditure codes in the amount of \$23,557.

Moved by Trustee Thurston and seconded by Trustee McCaffrey to approve the revision to the 2008-09 District Budget, transfers between major object codes, Resolution No. 08/09-32, as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – David R. Brannen concurred.

AYES – Trustee Keith, Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Honeychurch, and President Young

NOES – None

ABSENT – Vacancy, Area #1

(g) Revision to the 2008-09 District Budget – Increase in General Fund Budget, Resolution No. 08/09-33

Ms. Susan Rinne, Interim Director of Fiscal Services, presented a revision to the District's 2008-09, General Fund Unrestricted Budget, and provided further details on the budget deficit. Resolution No. 08/09-33 addresses the net increase in revenue and expenditures in the amount of \$45,080.

Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the revision to the 2008-09 District Budget – increase in general fund budget, Resolution No. 08/09-33, as presented. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE – David R. Brannen concurred.

AYES – Trustee Thurston, Trustee McCaffrey, Trustee Claffey, Vice President Honeychurch, Trustee Keith, and President Young

NOES – None

ABSENT – Vacancy, Area #1

Technology and Learning Resources

(h) SunGard Higher Education, Inc., Work Order

Vice President Jay Field, Technology and Learning Resources, together with Dr. Don Mourton, presented to the Board for approval a work order to authorize the hiring and scheduling of SunGard consultants for the first phase of the Banner Recovery Project to help complete the implementation of the Banner core components: finance, HR/payroll, Student, and data/reporting.

The estimated start date for services rendered is April 2, 2009, through the estimated end date of September 16, 2009. Additional consulting work will be required with the content and scope dependent on the work completed in the work order. Payment at a rate of \$180 per hour will be invoiced only for person-hours actually rendered during the application monthly period.

Moved by Vice President Honeychurch and seconded by Trustee Keith to approve the SunGard Higher Education, Inc., work order as presented. The motion carried. Trustee Claffey voted no.

After discussion, it was noted the start date for services in the Work Order, as noted on page 48, should be changed from March 16, 2009, to April 2, 2009. Moved by Trustee McCaffrey and seconded by Trustee Keith to approve the SunGard Higher Education, Inc., work order to be amended to reflect April 2, 2009, as the estimated start date for services. The motion carried. Trustee Claffey voted no.

Trustee Claffey expressed his concern over spending \$4 million on something that doesn't work. Vice President Field responded by stating it isn't the software that doesn't work. He reported that 10,000 students have been able to register and we are currently paying our bills and employees. Many components of the software are functional. We haven't optimized the way it should work and how we should work with it. As Dr. Jensen stated, we need to bring the institution to Banner, and that is the step we haven't finished year. It isn't that Banner doesn't work, but rather that we are looking to have it work better and more fully throughout the institution.

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Materials Fee for Ceramics and Printmaking

Dean Leslie Rota, Fine and Applied Arts/Behavioral Sciences Division, presented for information a materials fee for ceramics and printmaking classes in the amount of \$20 per student. The funds generated from the fees will be used to purchase materials students will use in class to create objects they will own. This fee would go into effect with the fall 2009 semester.

Dean Rota introduced Ms. Kathy Kerns, Art Technician, who did the research to ascertain what an appropriate fee would be for students.

(b) Solano Community College District Governing Board How Do We Rate Checklist Summary

Dr. Robert Jensen, Interim Superintendent/President, together with Rob Simas, Director of Research and Planning, presented to the Governing Board the How Do We Rate Checklist Summary for January, February and March 2009. This checklist is used as a tool in evaluating the progress of the Solano Community College District Governing Board in identifying the institution's resolution of the Accreditation Team recommendations.

Rob Simas, Director of Research and Planning, gave a PowerPoint presentation reflective of the summaries conducted since July 16, 2008; September 17, 2008; January 21, 2009, and April 1,

2009. The trend shows significant improvement in almost every area of the checklist. The Board indicated that focus needs to be on area 10. (Does the CEO always ask the Board to make major decisions with advance preparation?) and is an area to work on.

Dr. Jensen encouraged the Board to summarize the four summaries at the end of the year to gather historical trend lines.

A copy of the PowerPoint presentation is available in the Office of the Superintendent/President and the Director of Research and Planning for review.

(c) District 2009-10 Budget Development Calendar

Dr. Robert Jensen, together with Ms. Susan Rinne, Interim Director of Fiscal Services, provided information on the District's proposed 2009-10 budget development calendars. A modified calendar was provided and compared to the original calendar. It was noted the Governor's May Revise is expected to be released June 8, 2009.

(d) Banner Recovery Project Overview

This item was moved and discussed under the Superintendent's Report.

(d) Solano Transportation Authority and The North Connector Improvement Project Mitigations

This item was moved and discussed under the Superintendent's Report.

11. ANNOUNCEMENTS

There were no announcements

12. ITEMS FROM THE BOARD

Trustee Thurston reported that on Saturday, March 28, 2009, she attended the Vaca Arts Council 19th Annual Salute to the Stars Gala to receive an award for her service as President of the Vallejo Symphony Association Board. Her position on the Solano Community College Board was also mentioned. Ms. Helen Intintoli, former Solano Community College Music instructor also received a special award for her work in Solano County as Director of the Solano Choral Society and other music groups. Trustee Thurston stated that Solano College was definitely represented in a very positive light that night.

Board President Young announced that Trustees Claffey, Thurston and herself attended the Superintendent/President Forums held Tuesday, March 31, 2009, on the Fairfield campus.

Vice President Honeychurch reported that he attended and enjoyed the production of *The Talented Mr. Ripley*.

- Superintendent/President Search Update

Dr. Jensen reported that the Board held interviews today with the final three candidates for the position of Superintendent/President. Dr. Jensen thanked the Board for their time and effort and wished them well in their deliberations.

Board President Young recessed the regular meeting at 8:46 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Richard Christensen, Ed.D.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(No additional information required.)

Board President Young called the Closed Session to order at 8:50 p.m., and adjourned the Closed Session at 9:26 p.m.

14. RECONVENE REGULAR MEETING

Board President Young reconvened the regular meeting at 9:27 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Young reported that the Board held conference with Labor Negotiator on CCA/CTA/NEA, CSEA, Operating Engineers-Local 39 in Closed Session and no action was taken.

Board President Young reported that the Board discussed public employee discipline/dismissal/release in Closed Session and no action was taken.

16. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:29 p.m.

RDJ:js

BOARD MINUTES.04.01.09.FINAL

APPROVED _____

SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD
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A. MARIE YOUNG
BOARD PRESIDENT

DR. ROBERT JENSEN
INTERIM SECRETARY

SCCD Board minutes are summarized per *SCCD Board Policy 1045 and 1046*. To listen to the full deliberation of the Board, please contact the Office of the Superintendent/President within thirty (30) days.